



**LOS ANGELES UNIFIED SCHOOL DISTRICT
ATTACHMENT A**

APPLICATION FOR FOREIGN LANGUAGE CREDIT

(For use in applying for credits for foreign language instruction received in private schools other than regular day or boarding schools)
To be completed prior to beginning instruction.

Part 1. APPLICATION

Last Name of Student First Middle Birthdate

I am now in grade _____ in _____
Name of LAUSD School

I plan to receive instruction in _____ at _____
Name of Foreign Language Name of Private School

Street Address City and Zip Code

I am currently enrolled in the LAUSD in grade 9 or above and make application for credit equivalent to that given to students in the LAUSD for the completion of

Title of Foreign Language Course and level (first year, second year, etc.)

Date Signature of Student Signature of Parent/Guardian

COUNSELOR'S ACKNOWLEDGEMENT OF INTENTION TO APPLY FOR CREDIT

I acknowledge that the student named above, who is now attending _____
Name of LAUSD school
is currently enrolled in grade _____ and is making application for credit as indicated above.

Signature of Counselor Date

Part 2. VERIFICATION OF FOREIGN LANGUAGE INSTRUCTION (This part is to be completed by the principal/head master of the private school in which the student is enrolled. Please include all information that is requested.)

While enrolled in grade _____ in a school of the Los Angeles Unified School District, the above-named student will receive private school instruction in the private school of which I am principal/head master. The student will receive private school instruction in _____
Name of Foreign Language and level

The beginning date of instruction is _____
Month Date Year

The ending date of instruction is _____
Month Date Year

The total clock hours of instruction for the course are _____



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Part 3. AUTHORIZATION OF CREDIT (To be completed by the principal/head master of the private school.)

I certify that the student named in Part 1 has received the foreign language instruction which I have described in Part 2 of this form has satisfactorily met the standards of the course and passed an appropriate examination and is therefore entitled to receive credit for completion of the course as indicated below.

Grade Level	Course Title and level*	Credit**	Mark in Subject	Clock Hours of Instruction	Name of Private School

* Course must be recorded in terms of an equivalent course offered in the LAUSD. Course title should therefore correspond to that used in the District; for example, a first-year foreign language course is entitled Japanese 1AB, Hebrew 1AB, etc. A second-year course is entitled French 2AB, Spanish 2AB, etc.

** A one-year course is granted 10 credits for 120 hours of instruction.

Private school address _____
Number and Street City Zip

School Phone Number _____

Principal/Head Master's Signature _____

Important: This application and authorization form must be mailed directly to the LAUSD public school which the student is attending and must be postmarked not later than the last day of the current school year. If the credit for which a 12th grade student has applied is necessary for graduation during the current school year, the completed application and authorization form must be received by the school in which the student is enrolled no later than Wednesday of the 17th week of the spring semester for single-track schools and no later than Wednesday of the 13th week of the spring semester for the multi-track schools.