

**LAUSD OPERATING NORMS AND CODE OF CONDUCT FOR THE
SCHOOL SITE COUNCIL (SSC) AND
THE ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)**

I acknowledge that these LAUSD Operating Norms and Code of Conduct promote productive behavior among all members, guarantee the right of every person to express differing views and perspectives, and support the purpose and mission of the SSC and ELAC. All members of the SSC and ELAC are subject to these requirements during committee meetings and anytime present on or adjacent to a LAUSD site. As such, I will:

1. Keep students a priority in making decisions.
2. Listen attentively, speak respectfully, and not interrupt while another is speaking.
3. Believe that we can agree to disagree and that there is more than one solution to a problem.
4. Abide by all District policies and procedures pertinent to the council's/committee's purpose and to my role and responsibility as a member of the council/committee.
5. Refrain from slander.
6. Not use my role for personal benefit or financial gain.
7. Disclose a conflict of interest, whether personal or financial and recuse me from debate or voting when necessary.
8. Abide by the California Open Meeting Law of the Greene Act, District policy, bylaws, and selected Robert's Rules of Order.
9. Remove District property from any District facility only when authorized to do so.
10. Confine my remarks on the issues discussed.

I will not disturb the assembly by doing any of the following in meetings or anytime I am present, on or adjacent to a LAUSD site:

1. Making personal or derogatory comments related to any person's ethnicity, race, sexual orientation, gender, age, disability, native language, immigration status, or religion.
2. Engaging in name-calling, the use of profanity, or cursing, or yelling.
3. Threatening or engaging in verbal or physical attacks on any individual or group.
4. Stall the deliberations or action of the council or committee by encouraging unnecessary delays.

I understand and acknowledge receiving these Operating Norms and Code of Conduct as a member of the (_____) council/committee; and I understand that if I do not adhere to these Operating Norms and Code of Conduct, regardless of my signature below, District staff may suspend and/or terminate my membership on the council/committee.

School Name: _____ Name of Council/Committee: _____

Member's Name: _____
Printed Signature Date