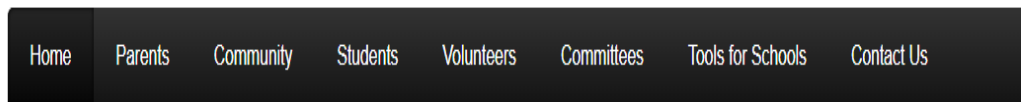


## Parent Instructions on accessing the updated Parent Counseling Training (PCT) schedule from the Parent Access Support System Portal (PASSport)

In order for you to access next year's Parent Counseling and Training (PCT) schedule, you will need to log into the Parent Portal (PASSport) or register for a new account via this link:

<https://achieve.lausd.net/Page/10470>

For assistance with PASSport, contact your Parent and Community Engagement Office



### Parent Portal Parent Resources

Click on the 'Parent Portal' logo below



Full-screen Snip

**LOGIN / REGISTER**

For Assistance with Parent Portal, contact your Local District Parent and Community Engagement office:

Local District Central - (213) 241-8690

Local District East - (323) 224-3320

Local District Northeast - (818) 252-5400

Local District Northwest - (818) 654-3600

Local District South - (310) 354-3230

Local District West - (310) 914-2124

### Parent Portal Resource Documents

### Events

AUG 28 10:00am - 1:00pm  
Exceptional Learners - Twice Exceptional

AUG 30 All Day  
Admissions day - No School - PCS Closed

SEP 2 All Day  
Labor Day Holiday

SEP 3 10:00am - 12:00pm  
Attendance Taskforce

SEP 4 10:00am - 2:00pm  
CAC Member Training Make-up Session

SEP 6 10:00am - 1:00pm  
Central District Committees: Training -  
Schoology/Parent Portal

# Parent Instructions on accessing the updated Parent Counseling Training (PCT) schedule from the Parent Access Support System Portal (PASSport)

**From the PASSport Welcome Screen, click on the name of the student receiving PCT services**



[Español](#)

[Logout](#)  
[Account Settings](#)

**Welcome, Jane Doe**

## District Announcements

Date	From	Title
2017-03-27 09:29:46.0	Office of School Operations	Your Parent Student Handbook is ready for viewing! <a href="#">Click Here.</a>
2018-11-26 00:00:00.0	Office of School Design Options	A Personal Identification Number (PIN) must be entered and verified by 11/30/2018. After 11/30/2018, access to your student's records will be disabled until their PIN is verified. If you have not received the letter containing your student's PIN, please visit the office of your student's school of attendance to obtain your PIN(s).
2018-11-26 00:00:00.0	Office of School Design Options	Se debe de ingresar y verificar un Número persona de identificación (PIN) para el 11/30/2018. Después de 11/30/2018, se desactivará el acceso a los registros de su estudiante hasta que se verifique su PIN. Si no ha recibido la carta que incluye el PIN del estudiante, visite la oficina de la escuela a la que asiste el niño para obtener su PIN.

## General Resources

- [Parent Student Handbook](#)
- [District Calendar](#)
- [District News & Events](#)
- [LAUSD Families Page](#)
- [Parents' Rights and Responsibilities](#)
- [LAUSD Emergency Plan App](#)
- [LAUSD School Choice Programs](#)
- [LAUSD Daily](#)
- [Household Income](#)
- [e-Choices](#)
- [Parent Portal Help Documents](#)



## My Students

Click on the name of each student to view their personalized information and resources

[Add student](#)

Student Name	Student ID	School	Grade	Enrollment Status	Remove	Verified
<a href="#">MARK DOE</a>	090302M003	Gledhill Street Elementary	PK	Y	<a href="#">Remove</a>	Y
<a href="#">JOHN DOE</a>	072105M0213	Gledhill Street Elementary Science/Tech/Math Magnet	2	Y	<a href="#">Remove</a>	Y



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with Disabilities](#)

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[Contact Us](#)

# Parent Instructions on accessing the updated Parent Counseling Training (PCT) schedule from the Parent Access Support System Portal (PASSport)

**From student's Home Page, click on Special Education Services**

[Español](#)[Logout](#)

**Mark's Home Page**

[Back](#)[Main Page](#)

**Mark's Information**

Student Information	School Information	
Name: <input type="text"/>	Principal: <input type="text"/>	Telephone: <input type="text"/>
Student ID: <input type="text"/>		
School: <input type="text"/>	Board Member: <input type="text"/>	Fax: <input type="text"/>
Grade: <input type="text"/>		
Emergency Card Information	Local District: <input type="text"/>	Website: <input type="text"/>



Attendance




Grades & Assignments



English Learner Progress



Health and Wellness



Student Discipline






Standardized Testing



Special Education Services



Online Forms & Applications



Progress Towards Graduation



Emergency Card Information



Transportation and Bus Routes

# Parent Instructions on accessing the updated Parent Counseling Training (PCT) schedule from the Parent Access Support System Portal (PASSport)

**Under Special Education Services, click on *My child's IEP indicates yes on the offer of PCT, where can I find the schedule and locations for this school year's workshops?***

The screenshot displays the PASSport interface. At the top, there is a blue header with the "Parent Portal" logo and a row of icons. Below the header, a blue bar contains the text "Mark's Information". The main content area is titled "Special Education Services" and features a list of questions with expandable/collapsible arrows. A yellow arrow points to the question: "My child's IEP indicates yes on the offer of PCT, where can I find the schedule and locations for this school year's workshops?". Below this list, there are two links: "Enroll for Extended School Year (ESY)" with a backpack icon and "View the Current Individualized Education Program (IEP)" with a group of people icon. A yellow arrow points up to the "Enroll for Extended School Year (ESY)" link. A "Full-screen Snip" button is visible in the top right of the content area. The bottom of the page shows a blue bar with "Student Page" and "Main Page" buttons.

Parent Portal

Español

Special Education Services

Logout

Student Page Main Page

Mark's Information

Special Education Services Full-screen Snip

What is extended school year (ESY)?

ESY is a service offered during the summer and provided to eligible students with exceptional academic needs. It is intended to prevent regression.

Who determines if a student needs ESY?

What is an IEP?

Who can assist me if I have questions related to my child's IEP or ESY eligibility?

Where can I get more information about Special Education Services (including ESY) provided by LAUSD?

My child's IEP indicates yes on the offer of PCT, where can I find the schedule and locations for this school year's workshops?

Enroll for Extended School Year (ESY)

View the Current Individualized Education Program (IEP)

# Parent Instructions on accessing the updated Parent Counseling Training (PCT) schedule from the Parent Access Support System Portal (PASSport)

**Click on *Parent Counseling and Training (PCT) Invitation Letter***

The screenshot shows the Parent Access Support System Portal (PASSport) interface. At the top, there is a blue header with the PASSport logo and navigation links. Below the header, the 'Special Education Services' section is highlighted. A list of questions is displayed, with the last question, 'My child's IEP indicates yes on the offer of PCT, where can I find the schedule and locations for this school year's workshops?', selected. A yellow arrow points to the link 'Parent Counseling and Training Invitation Letter 2019-2020' below the list. Other links visible include 'Enroll for Extended School Year (ESY)' and 'View the Current Individualized Education Program (IEP)'.

[Español](#)

[Logout](#)

Special Education Services

Student Page Main Page

Mark's Information

Special Education Services Full-screen Snip

What is extended school year (ESY)?

Who determines if a student needs ESY?

What is an IEP?

Who can assist me if I have questions related to my child's IEP or ESY eligibility?

Where can I get more information about Special Education Services (including ESY) provided by LAUSD?

My child's IEP indicates yes on the offer of PCT, where can I find the schedule and locations for this school year's workshops?

[Parent Counseling and Training Invitation Letter 2019-2020](#)

[Enroll for Extended School Year \(ESY\)](#)

[View the Current Individualized Education Program \(IEP\)](#)

Parent Instructions on accessing the updated Parent Counseling Training (PCT)  
schedule from the Parent Access Support System Portal (PASSport)

**The PCT Invitation Letter and locations will appear (see sample)**



**Los Angeles Unified School District  
Division of Special Education**

**Parent Counseling and Training (PCT)**

**2019-2020**

On behalf of the Los Angeles Unified School District (LAUSD), Division of Special Education, Psychological Services/Educationally Related Intensive Counseling Services (ERICS), we invite you to attend Parent Counseling and Training (PCT). The purpose of PCT is to offer you information on child development, to enhance your knowledge and understanding of your child's special needs, and to assist you in acquiring skills to support the implementation of your child's Individualized Education Program (IEP). PCT workshops are free of cost, and you are welcome to attend any location regardless of residence. We acknowledge your commitment to your child's success in school and look forward to assisting you in this process. To maximize your experience, we encourage you to attend as many workshops as possible.

**PCT Workshop Topics:**

- How to build a foundation for social and emotional well-being
- Identify the keys to raising children with guidance and teachings that help children succeed
- Enhance and foster the home and school connection
- Parenting based on brain research

Attached you will find the PCT schedule which includes dates, times, addresses, and parking information. Also, this PCT informational packet is available online via the LAUSD Parent Portal, formally known as PASSport. You can register for this online platform at <https://parentportalapp.lausd.net/parentaccess/>. If you require assistance with accessing the Parent Portal, please contact a staff member in the main office of your child's school. You may obtain a paper copy of this PCT announcement from your child's IEP team. All workshops will include interpreter services in Spanish. To request interpretation services in another language, or if you have additional questions, please call (818) 654-5053. We look forward to seeing you!