



Van Nuys High School Parent Involvement Policy 2017-2018

PART I

School Parent Involvement Policy

Van Nuys High School agrees to implement the following statutory requirements:

- The school will jointly develop with parents as when to distribute to parents of participating children a School Parental Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the school Parental Involvement Policy in an understandable, uniform, and practical format.
- The school will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will periodically update the School Parent Involvement Policy to meet the changing needs of the parents and the school.
- The school will adopt the school's School Parent Compact as a component of its School Parent Involvement Policy.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs and activities and procedures in accordance to with this definition:

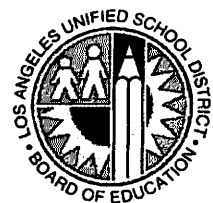
Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities. This includes ensuring:

- That parents play an integral role in assisting their child's learning;
- That parents are encouraged to be actively involved in their child's education at school by attending morning and evening meetings.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- The carrying out of other activities, such as those described in section 1118 of the Elementary and Secondary Education Act (ESEA).

PART II

Policy Involvement

1. Van Nuys High School will take the following actions to involve parents in the joint development and joint agreement of its School Parent Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely manner under section 1118(b) of the ESEA:
 - Hold monthly School Site Council (SSC) meetings to plan, review and improve the school's Title I program.
 - Hold monthly parent workshops to assist parents in learning how to create an academic environment in the home and how to clearly communicate higher expectations with students.



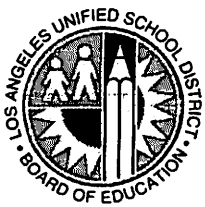
2. Van Nuys High School will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
 - Parent Involvement policy is distributed through registration packets supplied during early registration in late summer. Copies are also made available during enrollment of all new students, in the office, and to local community groups and churches.
3. Van Nuys High School will update its School Parental Involvement Policy periodically to meet the changing needs of parents and the school:
 - The English Language Advisory Committee (ELAC) will review the Parent Involvement Policy at the end of each school year to ensure its timeliness and relevancy toward any demographic changes or to respond to any academic or other needs. The policy will then be given to the School Site Council for final adoption, production and dissemination.
4. Van Nuys High School will convene an annual meeting to inform parents of the following:
 - About their school's participation in Title I
 - That their child's school participates in Title I
 - About the requirements of Title I
 - Of their rights to be involved in their child's school

Title I office will send out flyers, letters and make calls home to encourage parents to learn about their rights as Title I parents.
5. Van Nuys High School will hold meetings as needed to discuss emergent situations/needs.
6. Van Nuys High School will provide information about Title I programs to parents of participating children in a timely manner:
 - An annual Title I participation letter will be mailed out in the early part of the fall semester to apprise parents of their child's participation.
 - Phone calls will be made to parents reminding them of ELAC meetings and activities.

PART III

Shared Responsibilities for Academic Achievement

1. Van Nuys High School will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:
 - Monthly parent workshops will include information on parenting and creating an academic environment in the home.
 - Students who need extra academic help will receive invitations to enroll in after school tutoring programs.
 - Parents will be given the opportunity to meet with teachers at back-to-school night, open house and two PHBAO conferences to discuss student progress, distribute student report cards, and disseminate as-needed information.
 - Parents will be given the opportunity to volunteer throughout the campus during school hours.



- Parents can make appointments to meet with teachers during the teachers and counselors conference period.
2. Van Nuys High School will provide parents upon request, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- SSC and ELAC meetings provide an opportunity for parents to provide suggestions and discuss concerns related to their child's education. Needs Assessments will be distributed and results will be used to address parent concerns. In addition, these bodies provide the forum for parents to give input regarding the Parent Involvement Policy and the overall Title I program.
 - Each Small Learning Community (9th and 10th Grade Academies, Tech Academy, AVID) reaches out to parents via school mail and phone calls to inform them of involvement opportunities.
 - Parents are given the opportunity to volunteer on campus and in the Parent Center to increase academic achievement.
3. Van Nuys High School will submit to the district any parent comments if the school-wide plan under section (1114) (b) (2) is not satisfactory to parents of participating children:
- Van Nuys High School will submit any parent's complaints to the Title I office at Local District Northeast in order to help resolve the issue.
 - The SSC will also review the complaints of parents in an effort to resolve any issues.
4. Van Nuys High will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- Educare and Youth Policy Institute (YPI) are Van Nuys High School-based after school academic and enrichment programs. We will continue to advise parents to utilize these resource via letters and newsletters home.
 - Los Angeles Public Library-Families can utilize this library for literacy enrichment.
 - Van Nuys Local Medical Clinic-Families can utilize this clinic for medical needs.
 - Van Nuys Parent Center will continue to host this intervention program for at-risk students and their parents.
 - Pupil Services and Attendance Counselor will help parents interested in new strategies for family structure and discipline.
 - To the degree possible due to budget availability, Van Nuys will continue to sponsor weekly or monthly parenting classes with such outside providers as The Parent Institute.
 - Sterling Behavioral Institute-works with students individually.
5. The school will incorporate the school-parent compact as a component of its School Parental Involvement Policy:
- Parent compact is given at the beginning of the school year to each student currently enrolled at Van Nuys High School.
 - Signed compacts are collected and filed annually.



PART IV

Building Capacity

1. The school will, with the assistance of its district, provide assistance to parents of children served by the school in understanding topics such as the following, by undertaking the following actions:
 - The parents are made aware of the state's academic content standards for their students.
 - Parents are encouraged to utilize the California Department of Education (CDE) website to extract necessary information.
 - The state's student academic achievement standards, parents are directed to the CDE website.
 - The state and local academic assessments including alternate assessments communication to parents about upcoming periodic assessments and standardized tests.
 - Van Nuys High School will hold a meeting in the early part of the school year to apprise parents of the requirements of Title 1.
 - Various communications, newsletters, school website, workshops, and parent conferences-will be set up to assist parents monitor their child's progress.
 - The Parent Center will hold a workshop before the first parent conference designed to teach parents how to ask strategic questions during parent conferences.
2. The school will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
 - Formal Parent/Teacher conferences held twice a year in October and February. In these meetings parents are provided with an explanation of the standardized tests. Teachers review student's progress in mastery of the state standards and update their progress in the language arts, mathematics, history/social science and science. Parent conferences are held on an as needed basis to monitor student behavior and academic progress.
 - Parents are also invited to attend district sponsored monthly parent workshops to help parents support the instructional program at home.
 - Informational flyers and pamphlets on a variety of topics important to parenting skills and supporting the instructional program at home are sent to parents on a periodic basis.
 - Edline helps parents monitor students' progress in their classes
3. The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.
 - Parents are also invited to attend parent workshops to help parents support the instructional program at home. These include Local District Northeast sponsored parent training which include technology, literacy training, and mathematics training to allow parents to support the instructional program at home.
4. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meeting, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative



5. formats upon request and, to the extent practical, in a language the parents can understand:

- School information will be transmitted in English and Spanish, to the extent feasible.
- All school information will be sent home either through the student or the mail service.
- Phone calls home with translation in Spanish is provided as an alternative to written communications.

NOTE: The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118 (e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Training parents to enhance the involvement of other parents.
- In order to maximize parental involvement and participation in their child's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopting and implementing model approaches to improving parental involvement.
- Establishing a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Entire School programs.
- Developing appropriate roles for community-based organizations and businesses in parental involvement activities.
- Providing other reasonable support for parental involvement activities under section 1118 as parents may request.

PART V

ACCESSIBILITY

Van Nuys High School will, to the extent practicable, provide opportunities for participation for parents with limited English proficiency, parent with disabilities, Title I parents, parents of traveling and migratory students, and others on an as needed basis. This includes providing information and school reports in a format, when possible, in a language and format such parents understand.

PART VI

ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by a series of meetings with ELAC and SSC members representing Van Nuys parents.



This policy was adopted by Van Nuys High School on May 15, 2008 and will be in effect until amended. The school will distribute this policy to all parents of participating Title I, Part A children during the current school year. Van Nuys High School's notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language the parents can understand.

Yolanda Gander
(Principal's Signature)

10/12/17
(Date)

Approved and revised by SSC on

10/12/2017

Revised on 10/12/17